Meeting called to order at 9:03 a.m.

Meeting agenda was approved

Previous meeting minutes were amended and approved

New officers were introduced

**Guest Reports:**
Trudy Peterson serves as the ACA representative for ICA. She reported that she will attend the next ICA meeting in Curacao this November. The ICA financial crisis is easing. David Leith from the National Archives of the UK translates English in the ICA headquarters in Paris. This enhances better communication with the main office. The ICA website is under repair. Work should be complete by the end of the year. The Executive Director of ICA will leave that position in 2008.

Jim Byers represented ACA at the 7th European Conference on Archives May 18-20, 2006 in Poland. He presented a paper detailing the formation of the certification process and creation of ACA. The transportability of archival credentials is a concern of countries in the European Union and the ACA model was of great interest to those who attended the two-hour session Jim spoke in. After his presentation he fielded many questions.

Judy Cetina spoke about the work of the ACA Outreach Task Force; copies of the final report were distributed to the Board. The task force of seven set the goals of reaching students and new archivists as well as employers, which included draft letters that could be sent to prospective archival employers. Judy spoke to a student group at Kent State University.

**Secretariat Report:**
Steve Grandin’s report focused on the overall growth of the Academy despite the drop every five years when members of the original class of 1989 do not recertify because of retirement. He also addressed the hurricane relief benefits offered to members in the Gulf Coast. Very few members
in that region asked for dues extensions and none were up for recertification. Sites for the exam through 2009 were set as follows:
2007: Chicago (SAA); Worcester; Baton Rouge; Denver; Los Angeles
2008: San Francisco (SAA); Buffalo; Nashville; Salt Lake City; St. Louis
2009: Austin (SAA); New York City; Cincinnati; Milwaukee; Portland, OR

OFFICER REPORTS:
President Mike Holland provided an overview of activities and expressed his gratitude to officers, as well as committee and task force members. He reported the passing of three ACA members: Earl M. Hennen II, Joan Warnow-Blewett, and Mary Margaret Wolfskill, and announced the two recipients of the Distinguished Service Award: Elizabeth Adkins and Jim Byers. He addressed a change in the editorship of the ACA Newsletter from Joe Ciccone to Anselm Huelsbergen.

Vice President Cindy Smolovik explained the complexities of her role as VP, chair of the Finance Committee, and member of the EDC. As VP, she answered many questions about the exam and benefits of certification indicated that over time we have moved beyond defending our existence. By reviewing exam applications, she sees that the ACA is attracting good people.

Secretary Lynn Smith talked about some of the questions she received about credentials needed to sit for the exam.

Treasurer/Finance Committee reports show that the Academy’s finances are strong due to consistent membership numbers. After much work, many lines in the budget were more clearly defined by regent and function. Various certificates of deposit were merged and others will be as they hit their maturity dates. Having bookkeeping services through Cap Hill has stabilized ACA finances and allows for nearly instant financial reports. Margery Sly has agreed to serve on the Finance Committee one more year. The 2007 budget was adopted.

REGENT REPORTS:
Regent for Certification Maintenance, Shelly Croteau, reported that all petitions were reviewed. Only one did not renew via petition, five opted to renew by examination, and three had not been received. With the class of 1989 renewal coming up, one or two more review teams will be added.

Regent for Exam Administration, Connell Gallagher, reported that 139 applications were received, 135 were accepted and 133 sat for the exam.

Regent for Exam Development, Tom Brown, discussed the revision of the Selected Readings list for the exam. He suggested that it be reviewed annually and revised by May 15th (the exam application deadline). Attendance for the 6th annual Item Writing workshop is lower than in 2005, yet Tom looked forward to receiving many new questions for the test bank.

Regent for Nominations, Scott Cline and Committee chair Todd Gilliom announced the winners of the election:
Vice-President/President-elect: Judith Cetina
Treasurer: Dick Dickerson
Regent for Examination Development: Brenda Gunn
Regent for Outreach: Laura McLemore
Nominations Committee: Sammie Morris

Both agreed that it is not difficult to find people willing to run for offices. The committee wrote a procedure manual from pre-existing documents and compiled a list of active committee members for future slates.

Regent for Outreach, Laura McLemore, described the value of regional meetings in relationship to outreach. The traveling displays were used at three regional meetings this spring. Increased use of the traveling displays adds to wear and tear. Laura will look into possibly replacing them with some type of banner instead of a folding display that is awkward to move. ACA brochures, notepads, and newsletters were distributed at six other regional meetings. The notepads, unveiled at the mid-Winter Board meeting, have been well received. CA stickers and pins are also popular, and pencils will be designed to be handed out with the notepads. In the months ahead, outreach will expand to human resources meetings.

OLD BUSINESS
Distinguished Service Award: In 2006 two DSA will be presented to Elizabeth Adkins and Jim Byers.

Travel Award Report: Three people applied for the travel award. One award was given to Laura K. Gyspye Legge of Cayce, South Carolina. The other two applicants were accommodated by providing affordable locations through the “pick-your-site” program.

NEW BUSINESS
Mid-Year Board Meeting and EDC Meeting: The meeting will be at the regional NARA facility in Fort Worth, TX. Possible dates March 10-12, and March 17-19. Date will be finalized after input from EDC members.

ACA Newsletter Editorship: In July President Mike Holland replaced Joe Ciccone with Anselm Huelsbergen as newsletter editor.

Meeting adjourned at 2:19 p.m.

NOTE: Several Board members remained after the meeting for the Angoff exercise to set Exam pass point.

Respectfully submitted,

Lynn Smith, CA
Secretary