I. The meeting was called to order at 7:02 p.m. Judy welcomed everyone.

II. The Minutes for the 2007 ACA Annual Meeting in Chicago were approved.

III. Officer’s Reports

A. President

Judy expressed her pleasure to serve this year as President. She referenced her column in ACA News and read aloud her thanks to the officers, Regents, and Secretariat. She received eight responses to her query in the ACA News.

Judy announced the formation of the Role Delineation Task Force, with Cindy Smolovik, along with Mary Elizabeth Ruwell (ex-officio). The review will take place every six years. The Task Force report will be presented at the 2009 annual meeting. ACA is developing a new records retention schedule authored by Cindy Smolovik.

This year the Board considered an expansion of Emeritus status, discussed the evaluation of credentials for foreign applicants to take the exam. The Board agreed that the Masters is the required degree and foreign nationals are welcome to sit for the exam if they meet our requirements.

Last year Judy expressed her desire to emphasize communication. She mentioned her opportunities this past year to speak to students and organizations about certification. Judy introduced the incoming officers: Michael Bullington, Todd Gilliom, and Mary Elizabeth Ruwell.

B. Incoming President’s Report

Martin thanked Judy, quoted John Nance Garner, and explained the VP role in ACA is similar to a Swiss Army knife, doing what needs to be done, when you need to do it.

C. Treasurer’s Report

The Academy has over $78,000 in operating expenses in CD, money market savings and checking accounts. We maintain two investment products: T. Rowe Price and Vanguard Group. Our total assets are $121,437.46 (as of Aug 1). We continue to have at least one year of operating expenses in reserve.

The Board has approved a balanced budget of projected income and proposed expenses of $62,000. Dick thanked everyone for his service.
D. Secretary’s Report
Shelly reported that the Officers and Board of Regents notebook will soon be available.

IV. Regent Reports
A. Regent for Exam Administration Connell Gallagher
We received 163 applications and approved 159 applicants to sit for the exam. 153 people took the exam on Wed. Aug 28. ACA awarded the Travel Assistance Award to two applicants.

B. Regent for Exam Development, Brenda Gunn
The EDC met March 28-29 in Cleveland and prepared a new exam. They submitted forty-four new items for the test bank. Two individuals have rotated off EDC and we need two volunteers to serve on the committee.

C. Regent for Certification Maintenance, Shelley Croteau
We have 71 CAs due to recertify, 58 have sent in petitions and six are re-taking the exam. Five teams reviewed recertification petitions with an appeals team. ARC (Archival Recertification Credits) have been granted to those who worked the ACA booth at SAA.

D. Regent for Outreach, Laura McLemore
Outreach has been very successful. Laura thanked everyone who has contributed to making Outreach successful over the past four years. Judy mentioned that the ACA exhibit sent to AMIA and ASRC meetings, numerous regional meetings. Dehvra Bennett Jones assisted with outreach by tracking events and sending out notices.

E. Nominating Committee, Morgan Davis
The member of the committee included Cindy Smolovik, Morgan Davis, and Sammie Morris. The winners of the 2008 election are:
Michael Bullington – VP
Mott Linn - Treasurer
Mary Elizabeth Ruwell – Regent for Exam Development
Todd Gilliom – Regent for Outreach
Gerrianne Schaad – Nominating Committee member

F. Webmaster – Jordon Steele
Jordon introduced himself to the membership, but made no report.

G. Newsletter, Anselm Huelsbergen
Anselm made no report.
V. Old Business
   A. Emeritus Status
      Background: To receive the emeritus status, a member in good standing needed to fully retire from employment. The Board explored the option of extending Emeritus status to someone promoted outside of Archives, who could no longer petition for recertification.

      Cindy Smolovik and Connell Gallagher researched and developed a new definition for Emeritus. This new status will allow a CA who promoted out to apply for Emeritus status by sending in letter and resume and explaining the situation. The Board will be setting up the review process and additional information will appear in the newsletter.

   B. Distinguished Service Award
      Cindy Smolovik presented the DSA to Charles Schulz, who received a standing ovation from the membership present. Martin Levitt presented the DSA to John Fleckner, who also received a standing ovation.

VI. Incoming President
    Judy formally turned over the Presidency to Martin Levitt. Martin read a list of all previous ACA presidents, and recognized their leadership and the work of dozens of Regents and volunteers. His agenda as president is to live up to high standards of excellence as established by his predecessors and those in the audience. In 2009 we will celebrate twenty years of ACA business and welcome our 1000th certified archivist. These milestones represent our members’ hard work. Martin urged ACA members to stay zealous and get involved to continue improving the academy.

VII. The meeting adjourned at 7:58 p.m.