I. The meeting was called to order at 7:03 p.m. Marty welcomed everyone.

II. The Minutes for the 2008 ACA Annual Meeting in San Francisco were approved.

III. Membership / President’s Message
Marty spoke to the membership about how the discussion on type and levels of education required to train current and future archivists turns on two levels: certification of individuals and accreditation of university programs. He stated there is nothing mutually exclusive about archival certification and the accreditation of archival education programs. The messages about what educational preparation is required to become a minimally qualified archivist occasionally may seem to be at odds, but they are converging and there is an opportunity to bring them closer to a unified and consistent message. Though our profession is comparatively small in numbers, coming together on educational and professional issues will increase our voice and visibility. ACA is deeply interested in raising the bar for archival education and preparation for work in our field.

Marty reminded ACA that one of our most important contributions is the Role Delineation Statement that endeavors to define the basic knowledge required for minimally qualified archival work. Marty noted that archival programs vary in size and number of faculty. The paradigm shift of locating archival education within library science rather than the traditional graduate history further complicates the issue.

This year ACA celebrates our 20th anniversary and welcomes 1000 member. As the archival profession increases its large investment in ACA, this provides justification for archival education and ACA to work together on bringing a unified message to those who want to be archivists and those charged with hiring archivists.

IV. Election Results (Regent for Nominations)
The Regent for Nominations, Judy Cetina, recognized the Nominations Committee Chair, Morgan Davis, and Gerrianne Schaad, member of Committee and incoming chair. Judy thanked them for professionalism and commitment. Judy read aloud the results of the election. Vice President/President-Elect: Pam Hackbart-Dean; Secretary: Shelly Kelly; Regent for Examination Administration: Daphne DeLeon; Regent for Certification Maintenance: Kristy Sorensen; and Nominating Committee: Richard Shrake.
Judy thanked those who participated in the election process and reminded all in attendance of their important role for nominating members to stand for election to the board. Judy noted bittersweet to rotate off the board after seven out of eight years. Marty thanked Judy as an outstanding president.

V. Budget and Financial Picture

Treasurer Mott Linn provided a written report. ACA had a good year, with our total assets slightly over $130,000 which includes $9,000 specifically raised for the 20/1000 celebration. Marty informed the membership that ACA signed a new contract agreement with Capitol Hill Management.

VI. Regent Summaries

A. Regent for Exam Administration
Connell Gallagher reported that over 150 new applicants qualified to take the exam this year. Ms. Shannon Wetzel from El Dorado, Arkansas and Ms. Raegan Stearns of Shreveport, LA received this year’s Travel Assistance Award.

B. Regent for Exam Development
Mary Elizabeth Ruwell thanked her committee members Daphne Arnaiz-deLeon, Nancy Melley, Robert McInness, Melinda Curley, Jane Kenamore, John Fleckner, and Mike Bullington. They revised twelve exam questions, provided twenty-three new item bank questions, and began revising the bibliography.

C. Regent for Certification Maintenance
Shelly Croteau could not attend. Marty reported that 87.6% of the Certified Archivists requiring recertification had responded this year. In addition, twelve archives organizations requested Archival Recertification Credit (ARC) for twenty-nine archival education opportunities.

D. Regent for Outreach
Todd Gilliom thanked all of the volunteers who help with outreach. Todd will be leading a standing committee to implement the new Outreach marketing plan. David McCartney will become a web editor to assist the webmaster by developing website content.

VII. Task Forces

A. 20/1000 Celebration

B. RDS Revision
The Role Delineation Statement is at the heart of what ACA does. The Cetina administration passed a resolution that the RDS should be reviewed and revised on a routine basis to adapt to changes in the profession. Cindy Smolovik led a committee who carefully and thoughtfully revised the document. Marty thanked Cindy and her team for their dedication.

C. Implementation of Records Management
Last year Cindy Smolovik volunteered to develop a Records Retention Schedule for ACA. This year the board adopted the Records Management program and will begin implementation.

D. Emeritus Status
Connell Gallagher led a task force to formalize the Emeritus Status and the board adopted this well thought-out program. Details and criteria will be posted on the new ACA website.

E. Outreach and Publicity
Vice President Michael Bullington led a task force to reexamine the 2005 Outreach Task Force report and develop a newly expanded outreach program.

VIII. SAA Session on Past, Present and Future of ACA (Session 402)
Marty Levitt will chair SAA Session #402 featuring three past ACA presidents, Greg Hunter, David Gracy, and Lee Miller, speaking on the Past, Present, and Future of ACA.

IX. Distinguished Service Awards
ACA President, President Elect and Immediate Past President comprise the DSA selection committee. The 2009 Distinguished Service Award was presented to Edie Hedlin and Carla Summers. Edie Hedlin was nominated by Jim Byers and John Fleckner. Elizabeth Adkins nominated Carla Summers.

X. New Business
A. Class of 1989 Professional Development Award
Marty announced that the ACA Board passed a new program, Class of 1989 Legacy Professional Development Award. A monetary grant of up to $500 may be awarded to ACA member(s) for assistance in travel to either the ACA annual meeting or a workshop or regional annual meeting that qualifies for certification maintenance credits. The purpose of this award is to honor the spirit of leadership and professional commitment of the founding class of 1989 by encouraging members to further their contributions to the profession through professional development as well as to inspire members to become leaders of the Academy.
This award is funded entirely through donations. The ACA Class of 1989 has already raised enough money to fund this program outside of the routine Academy operating budget (thus, the program will be budget neutral) for three years.

B. Collaboration with SAA
Marty announced that we’ve had an extremely cordial year collaborating with SAA. Dr. Boles invited ACA collaboration on a letter outlining desired qualifications for a new Archivist of the United States. SAA and ACA also co-signed a letter in support of the University of Texas at Austin archival education program.

C. Presidential Advisory Council
This year the ACA board formally established the Presidential Advisory Council, which is currently composed of the last six presidents and President Elect, to advise the current president. The PAC has no voting authority and merely serves as an advisory Council when called upon by the President. It is hoped that this Council will collectively provide not only advice to the President, but together will better maintain a corporate memory of Academy business and interactions. Marty thanked the PAC for their participation.

D. New Website and Newsletter
ACA Webmaster, Jordon Steele, redesigned our website, taking advantage of new technologies and deploying new Web 2.0 features.

XI. Welcome to new President Mr. Bullington and President-Elect Hackbart-Dean
Marty invited the membership to give a personal welcome to Pam Hackbart-Dean as incoming president-elect and Michael Bullington as incoming president. Marty presented Michael an official gavel inscribed “The ACA given 13 August 2009, Austin TX Celebrating 20 Years, 1000 Members”

Michael thanked Marty for his exceptional leadership and invited the membership to give Marty a standing ovation.

XII. Invitation to the Party
Marty welcomed all ACA members and guests to the 20/1000 party in the next room.

XIII. The meeting adjourned at 8:03 p.m.