



ACA News

The Newsletter of the Academy of Certified Archivists Issue 109 Summer 2020

President's Message

Timothy A. Slavin, CA
Division of Historical and Cultural Affairs
Dover, DE



Back in early March, I remember that one of the more significant issues I had on my radar along with the ACA Board was wondering if winter weather would interrupt plans to hold our mid-winter weekend meeting. Those concerns seem petty now, and rightfully so.

My colleagues on the ACA Board responded to the challenges of doing business under the effects of the COVID pandemic with what I can only describe as proven effectiveness. We were able to make critical decisions quickly and maintained critical services to ACA members.

Our exam administration will not be interrupted, and a new class of potentially certified archivists will again sit for the exam on August 5, 2020. For the first time, the exam will be delivered electronically. Thanks to the herculean efforts of our Board, what loomed as an impossible situation has been resolved quickly.

With the possible disruption to some of our traditional revenues, the Board also chose to adopt new and more economical ways of conducting business. A weekend-long on-line meeting replaced the traditional face-to-face meeting in March. Additionally, the Board made the wise decision to stay close to all issues facing ACA by holding monthly meetings and in some cases, holding multiple meetings within a month. This dedication of their time goes far beyond the expectations of the offices they hold, and I remain grateful to each board member for this accomplishment.

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President's Message *(continued from previous page)*

Our annual business meeting—typically held in conjunction with the Society of American Archivists annual meeting—will instead be a stand-alone on-line video event. That meeting will take place on August 20, 2020 at 3:00 p.m. EDT and I encourage all ACA members to participate. Information about the meeting will be sent separately to you.

The Board has also opened the dialogue on two issues facing the incoming board: the need for an integrated membership services information system, and the finances of ACA. These two issues are obviously inter-related. A membership services information system would replace a legacy system currently in place which includes separate “bolted-on” software solutions, none of which were ever engineered for these purposes. The Board is compiling a business requirements document to guide that dialogue.

The issue of finances includes both expenses and revenues. The board has scrutinized expenses and identified areas for operational efficiencies and savings. Our revenue picture, although stable, will also be part of the discussion. ACA has maintained its current dues level for more than two decades, and that income stream is showing signs of stress. A discussion about all forms of revenue—existing and new revenue streams—has been occurring.

I hope that this mixed bag of news does not cloud my underlying message: the ACA Board has weathered the storm so far. They did so by rolling up their sleeves, having spirited and insightful debate, and gaining consensus quickly but not recklessly. I am very proud and honored to work side-by-side with these Board members.

ACA Officers

President (2019-2020)	Timothy A. Slavin, CA Division of Historical and Cultural Affairs Dover, DE
Vice President/ President-Elect (2019-2020)	Tomaro Taylor, CA USF Libraries Tampa, FL
Treasurer (2018-2020)	Gerrienne Schaad, CA Florida Southern College Lakeland, FL
Secretary (2019-2021)	Marie Force, CA Delta Flight Museum Atlanta, GA
Regent for Examination Administration (2019-2020)	Rosemary Pleva Flynn, CA University of North Dakota Energy & Environmental Research Center Grand Forks, ND
Regent for Examination Development (2018-2020)	Jane Zhang, CA Catholic University of America Department of Library of Information Science Washington, DC
Regent for Certification Maintenance (2019-2021)	Stephanie Bayless, CA National Archives at San Francisco San Bruno, CA
Regent for Outreach (2018-2020)	Dara Baker, CA National Archives and Records Administration College Park, MD
Immediate Past President & Re- gent for Nominations (2019-2020)	Todd Welch, CA Utah State University Merrill-Cazier Library Logan, UT

Contact information for the Officers and Regents is available on the ACA website:
www.certifiedarchivists.org/about-us/officers.html

From the Regent for Outreach

Dara Baker, CA
National Archives and Records Administration
College Park, MD



Hi all!

It's been a busy few months for ACA, and for all of us. This is my last column as the ACA Regent for Outreach. The past two years have literally flown by. Being the voice of ACA, for you, our members and to recruit our new CAs is an honor and a privilege.

If you haven't run for an ACA office and had the chance to serve with the Board, please do! It's an amazing experience to work and make an impact, to interact on a regular basis with other CAs who care deeply about the future of our profession and our organization. I cannot tell you what a boon this role has been (though admittedly busy at times). The future of ACA lies with each and every one of us--so please, take the plunge and think seriously about stepping up and taking on a leadership role. I'm happy to speak to anyone, at any point in their career, about my experience.

2020 has meant some hard decisions for the Academy. Some will have a long lasting impact: taking the exam online, thinking about how to recruit new CAs who are not on campus, potential changes to recertification requirements, and of course, remote work, work uncertainty, and major work-life adjustments. For the first time, the Board of Regents and Examination Development Committee met remotely only. With all time zones represented and a completely new way to work, it proved a success that we will be considering for the future. We have a new Regent this year, our Regent for Member Services, who will work with the Regent for Outreach to

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From the Regent for Outreach *(continued from previous page)*

highlight and improve the value of being a CA for our members. We've done serious work to look into how ACA benefits our members and the archival community and how ACA should engage with the social, economic, and career crises of the day.

I am proud to say that ACA's Resources on Black Lives Matter, Anti-racism, and Emotional Labor has received over 1000 views and been to linked by other organizations including the Association of Canadian Archivists. The document should be considered a tool for CAs and the archival community going forward and I do hope that we continue to add to and revise the document in the future.

The real positives: a chance to meet, interact and network MORE often via online events. We have our largest applicant pool ever for the Academy, many of whom may have wanted to take the exam but could not do to distance, cost, or time. We are looking to revamp our online presence and how we collect and present our job ads for CAs. We had an overwhelming response to our calls for volunteers for petition review, for outreach, for the Item Writing Workshop. In the next year, the Committee on Outreach and Member Services will be working to improve the member experience and determine how to make the new role work.

There was so much I wanted to do in this role: create ACA book clubs, expand the ACA Happy Hour concept (thanks to the CAs who showed up in DC before COVID!!), connect more closely with job creators and hiring managers...but that's for the next Regents to pick up and choose. My work has been part of a continuum helping to move ACA into the next 40 years!

If you have ideas for events, are willing to host a virtual happy hour, or are interested in reaching out to our new CAs, please contact outreach@certifiedarchivists.org at any time.

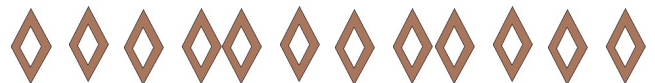
Thank you again!!

From the Treasurer

Gerrienne Schaad, CA
Florida Southern College
Lakeland, FL



The ACA Board approved a Fiscal Year 2021 budget of \$90,685 in revenues, and \$90,685 in expenses with no loss or gain. At this time I am not projecting a net loss for next year but unanticipated declines in ACA membership, due largely to the COVID-19 pandemic might affect the bottom line. Most notable among the steps to contain costs for fiscal year 2021 are zeroing out the expense lines for the August face to face Board meeting, event expenses during the Society of American Archivist (cancelled) meeting, and a move to digital-only testing. See you at the business meeting in August with the end of year report.



Searching for a Job?

Look at ACA's listing of job ads that are looking to hire Certified Archivists. Go to <https://www.certifiedarchivists.org/job-postings/>.

We depend on our membership to update us about recent openings that require or prefer an ACA certification. Please email webmaster@certifiedarchivists.org for questions, or to list/advertise a job opening that requires or prefers an ACA certification!



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Donors to the 1989 Legacy Travel Fund

The Board would like to publicly thank the following ACA members for their support of the Academy of Certified Archivists Legacy Travel Award in the fiscal year ending June 2020. . Their support helps ACA to achieve a critical part of the Academy's outreach and success by enabling a member in good standing to attend the Annual Business meeting. This year our general business meeting will be held virtually, so the money will be saved for next year. The Legacy Travel Fund began ten years ago with the goal of benefiting the Academy and our members and we hope that members will continue to support this fund during the next year.

Cindy Morris	Shelley Sweeny	Sally Reeves
Jimmy Bryant	Rebecca Hankins	Todd M. Gilliom
Susan K. Soy	Patricia Lyn Scott	John Slate
Mary Ann Pickard	Ashley Large	Scott Luers
Paul R. Scott	Michael Montalbano	Lee Stacy Belcher
Connell B. Gallagher	Christine Doan	Anne Johns
Stuart W. Campbell	Elaine DeNiro	Kurt G F Helfrich
William J. Fejes	Todd Welch	Megan Rakowski
David Gracy	Martha L. Crawley	J Frank Cook
Charles Howell	Ann Hunter	William Welge
Daria Labinsky	David Coates	John A. Fleckner
Vickie Sheffler	Michael Arbagi	John Rovell
Richard Saunders	Sue E. Holbert	Julia Corrin
Martha Noble	N. Claudette John	Evelyn Green
Mariessa Dobrick	Anne Lincoln Tilden	Erica Gonyea
Jaclyn Georges	Claudia Rivers	Brian Stauffer
Jim Hone	Linda Barrett	Lorraine Eaton
David Wendell	Frances Jones	Peter Roberts
Carola Derooy	Darwin Stapleton	
James Havron	Kathleen Carbone	

ACA Election Results!!

We appreciate all Certified Archivists that voted in this year's ACA Board elections. We had an amazing slate of candidates, and want to extend a special thanks to the candidates for putting together their election materials for the membership to review.

Please join the ACA Nominations Committee in welcoming the following new members to the ACA Board:

Gerianne Schaad as Vice President/President Elect

Laura M. Botts as Treasurer

Ann Hodges as Regent for Exam Development

Joshua Kitchens as Regent for Outreach

Michelle Ganz as Regent for Member Services

Kellyn Younggren as a member of the Nominating Committee

Sincerely,

ACA Nominations Committee

Todd Welch, CA

Christina Zamon, CA

Mary McRobinson, CA

From the Regent for Examination Development

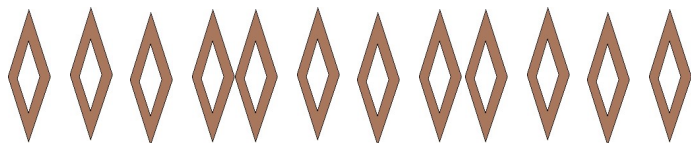
Jane Zhang, CA

Catholic University of America
Department of Library of Information Science
Washington, DC



EDC successfully hosted its first virtual Item Writing Workshop on July 25, 2020. Coordinated by outgoing and incoming EDC Regents Jane Zhang and Ann Hodges, CA the workshop reviewed and discussed draft questions prepared by fifteen Certified Archivists: Jennifer Andreola, CA; Amanda Dietz, CA; Anton duPlessis, CA; Cara Griggs, CA; Kayla Harris, CA; Margaret Hewitt, CA; Nancy Kaczmarek, CA; Emilia Mahaffey, CA; Raymond Maxwell, CA; Lisa Mix, CA; Lynn Moulton, CA; Michelle Sayers, CA; Kristina Schulz, CA; Laney Stevenson, CA; and Audrey Swartz, CA. More than 50% are first-time participants this year and a couple of them are in their first year as Certified Archivists! ACA would like to thank all participants for their contributions. Each participant receives five recertification points for their service.

The 2019-2020 Role Delineation Statement (RDS) Review Task Force submitted its review recommendations for the Board review in May 2020. ACA would like to thank the following Certified Archivists who volunteered to participate in this year's RDS review process: Joshua Kitchens, CA (Chair); Sharon Carlson, CA; Dan DiLandro, CA; Anton duPlessis; Michelle Ganz, CA; Maren Read, CA; Sarah Shipley, CA; and Jane Zhang (EDC Regent).



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Registration is open for ACA's 2020 Annual Business Meeting!

We've gone virtual! The Business Meeting will be held **August 20, 2020 at 3pm EDT**. We hope to see many of you there! It's been a busy year for the Board and our Secretariat. Registration is free at the link below.

Registration is required to attend and must be completed by August 12, 2020.

https://docs.google.com/forms/d/e/1FAIpQLScls67oYC4OKPpPH3YHndg6KqFgM6xYnCT2zMhNG8iuZ3_fgQ/viewform

A link to the meeting will be sent after August 12, 2020.

Please send any comments, ideas, or suggestions
about *ACA News* to:

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